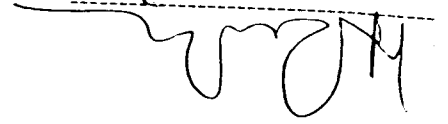


Subinay Nandy  
Resident Representative a.i.



Date 11 July, 2005

The General Statistical Office, the designated institution for the above project, is hereby authorized to enter into commitments and incur expenditure in accordance with the attached budget.  
This advance authorization will be superseded by the project document or revision document after its full signature, which will be accomplished within 60 days of the date of authorization.

COUNTRY: Viet Nam  
TITLE: Support to Socio-Economic Development Monitoring  
AWARD ID: 00040722

UNITED NATIONS DEVELOPMENT PROGRAMME  
ADVANCE AUTHORIZATION DOCUMENT

Viet Nam



Ha Noi, 11 July 2005

**Project: "Supporting to Socio-Economic Development Monitoring "**  
**Budget for advance authorisation**

Expected Output	Key Activities	2005				Resp. partner	Donor	Budget Description	Amount		
		Q 1	Q 2	Q 3	Q 4						
1. Revised/Updated National Statistical Indicators for SEDP and MDG/VDG monitoring (2006-2010)	1.1.1 Convene Training Workshop with Stakeholders on Indicator Selection for SEDP/MDG monitoring			X		GSO	DFID	71200 International Consultants	\$7,500		
						GSO	DFID	71300 Local Consultants (2)	\$1,500		
						GSO	DFID	71600 Travel	\$1,500		
						GSO	DFID	74500 Miscellaneous Expenses	\$6,500		
		1.1.2 Preparation of first revised list of NSIS indicators			X		GSO	DFID	75100 Facilities and Administration	\$850	
							GSO	DFID	71300 Local Consultants (2)	\$0	
							GSO	DFID	75100 Facilities and Administration	\$7,500	
							GSO	DFID	71200 International Consultants	\$375	
					X		GSO	DFID	71300 Local Consultants	\$6,000	
							GSO	DFID	74500 Miscellaneous Expenses (2)	\$2,000	
							GSO	DFID	75100 Facilities and Administration	\$5,000	
							GSO	DFID	75100 Facilities and Administration	\$650	
									<b>Sub Total</b>	<b>\$39,375</b>	
2. Revised/Updated National Statistical Action Plan (SAP) and Capacity-Building Plan	2.1.1 Undertake Study "User and Producer Needs Assessment in Statistical Information"				X	GSO	DFID	71200 International Consultants	\$15,000		
						GSO	DFID	71300 Local Consultants	\$6,000		
						GSO	DFID	71600 Travel	\$6,000		
						GSO	DFID	74500 Miscellaneous Expenses	\$2,500		
						GSO	DFID	75100 Facilities and Administration	\$1,475		
								<b>Sub Total</b>	<b>\$30,975</b>		
4. Data Reporting, Communication, Use and Storage Mechanisms Developed and Improved	4.5.3 Conduct needs/capacity gap assessment for potential new tool of effective data-use for policy planning				X	MPI	DFID	71200 International Consultants	\$14,000		
						MPI	DFID	74500 Miscellaneous Expenses	\$5,000		
						MPI	DFID	75100 Facilities and Administration	\$950		
										<b>Sub Total</b>	<b>\$19,950</b>
										<b>Sub Total</b>	<b>\$50,000</b>
Project Management	Project Personnel				X	GSO	DFID	71100 AID Employee Costs	\$50,000		
						GSO	DFID	71400 Contractual Services- Individ	\$9,600		
					X	GSO	DFID	75100 Facilities and Administration	\$2,980		
					X	GSO	DFID	72200 Equipment and Furniture	\$15,000		
						GSO	DFID	74500 Miscellaneous Expenses	\$4,000		
					X	UNDP	DFID	75100 Facilities and Administration	\$950		
					X	UNDP	DFID	74500 Miscellaneous Expenses	\$2,000		
					X	UNDP	DFID	75100 Facilities and Administration	\$100		
						UNDP	DFID	75100 Facilities and Administration	\$40,000		
										<b>Sub Total</b>	<b>\$126,630</b>
								<b>Grand Total</b>	<b>\$216,930</b>		



## Annual Work Plan

Vietnam - Hanoi

Award Id: 00040722

Award Title: Support to Socio-Economic Development Monitoring

Year: 2005

Report Date: 13/7/2005

Project ID	Expected Outputs	Timeframe		Responsible Party	Planned Budget				
		Start	End		Fund	Donor	Budget Descr	Amount US\$	
00046203	Support to Socio-Economic Deve	auditing	8/7/05	UNDP (Direct Execution) UNDP (Direct Execution)	11999	UNDP	72100	Contractual Services-Compan	3,000.00
					11999	UNDP	75100	Facilities & Administration	150.00
		conduct data needs ass	8/7/05	VIE-National Execution VIE-National Execution	11999	UNDP	71200	International Consultants	19,750.00
					11999	UNDP	71300	Local Consultants	6,750.00
		develop ministry's indic	8/7/05	VIE-National Execution VIE-National Execution	11999	UNDP	71600	Travel	6,000.00
					11999	UNDP	74500	Miscellaneous Expenses	8,000.00
		establish and support to S	8/7/05	VIE-National Execution VIE-National Execution	11999	UNDP	75100	Facilities & Administration	2,025.00
					11999	UNDP	71200	International Consultants	6,000.00
		establish national DUPG	8/7/05	VIE-National Execution VIE-National Execution	11999	UNDP	71300	Local Consultants	4,000.00
					11999	UNDP	74500	Miscellaneous Expenses	10,000.00
		improve report and forec	8/7/05	VIE-National Execution VIE-National Execution	11999	UNDP	75100	Facilities & Administration	1,000.00
					11999	UNDP	74500	Miscellaneous Expenses	30,000.00
office equipment	8/7/05	VIE-National Execution VIE-National Execution	11999	UNDP	75100	Facilities & Administration	1,500.00		
			11999	UNDP	7500	Miscellaneous Expenses	11,500.00		
project formulation	8/7/05	VIE-National Execution VIE-National Execution	11999	UNDP	72200	Equipment and Furniture	3,000.00		
			11999	UNDP	74500	Miscellaneous Expenses	27,800.00		
project personnel	8/7/05	VIE-National Execution VIE-National Execution	11999	UNDP	75100	Facilities & Administration	4,000.00		
			11999	UNDP	74500	Miscellaneous Expenses	1,590.00		
public information	8/7/05	VIE-National Execution VIE-National Execution	11999	UNDP	75100	Facilities & Administration	40,000.00		
			11999	UNDP	71200	International Consultants	2,000.00		
		VIE-National Execution	11999	UNDP	71400	Contractual Services - Indi	100,000.00		
		VIE-National Execution	11999	UNDP	75100	Facilities & Administration	19,200.00		
		UNDP (Direct Execution)	11999	UNDP	74500	Miscellaneous Expenses	5,960.00		
							2,000.00		



Annual Work Plan

Vietnam - Hanoi

Award Id: 00040722

Award Title: Support to Socio-Economic Development Monitoring

Year: 2005

Report Date: 13/7/2005

Project ID	Expected Outputs	Key Activities	Timeframe		Responsible Party	Planned Budget				
			Start	End		Fund	Donor	Budget Descr	Amount US\$	
		public information	8/7/05		UNDP (Direct Execution)	11999	UNDP	75100	Facilities & Administration	100.00
		revise and update NSIS	8/7/05		VE-National Execution	11999	UNDP	71200	International Consultants	25,750.00
					VE-National Execution	11999	UNDP	71300	Local Consultants	8,250.00
					VE-National Execution	11999	UNDP	71600	Travel	3,000.00
					VE-National Execution	11999	UNDP	74500	Miscellaneous Expenses	13,000.00
					VE-National Execution	11999	UNDP	75100	Facilities & Administration	2,500.00
					VE-National Execution	11999	UNDP	71200	International Consultants	7,500.00
					VE-National Execution	11999	UNDP	71300	Local Consultants	1,500.00
		revise statistical action p	8/7/05		VE-National Execution	11999	UNDP	75100	Facilities & Administration	450.00
<b>TOTAL</b>										<b>457,275.00</b>
<b>GRAND TOTAL</b>										<b>457,275.00</b>



## Annual Work Plan

Vietnam - Hanoi

Award Id: 00040722

Award Title: Support to Socio-Economic Development Monitoring

Year: 2006

Report Date: 13/7/2005

Project ID	Expected Outputs	Key Activities	Timeframe		Responsible Party	Planned Budget				
			Start	End		Fund	Donor	Budget Descr	Amount US\$	
00046203	Support to Socio-Economic Deve	auditing	8/7/05		UNDP (Direct Execution)	04000	UNDP	72100	Contractual Services-Compan	3,000.00
		conduct DISR in ministr	8/7/05		VE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	81,000.00
		develop capacity buildi	8/7/05		VE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	49,500.00
		develop ministry's indic	8/7/05		VE-National Execution	11999	UNDP	74500	Miscellaneous Expenses	20,000.00
		develop provincial indic	8/7/05		VE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	20,000.00
		establish and support to S	8/7/05		VE-National Execution	11999	UNDP	74500	Miscellaneous Expenses	240,000.00
		establish ministerial DPG	8/7/05		VE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	200,000.00
		establish ministerial DUP	8/7/05		VE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	15,000.00
		establish national DPG	8/7/05		VE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	5,000.00
		establish national DUPG	8/7/05		VE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	57,500.00
		establish provincial DPG	8/7/05		VE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	20,000.00
		improve report and forec	8/7/05		VE-National Execution	11999	UNDP	74500	Miscellaneous Expenses	130,000.00
		office equipment	8/7/05		VE-National Execution	04000	UNDP	72200	Equipment and Furniture	4,000.00
project evaluation	8/7/05		VE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	2,000.00		
project personnel	8/7/05		VE-National Execution	04000	UNDP	71400	Contractual Services - Indi	143,200.00		
public information	8/7/05		VE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	2,000.00		
revise and update NSIS	8/7/05		VE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	60,000.00		
revise statistical action p	8/7/05		VE-National Execution	11999	UNDP	74500	Miscellaneous Expenses	15,000.00		
<b>TOTAL</b>										
<b>GRAND TOTAL</b>										
									1,067,200.00	
									1,067,200.00	



Annual Work Plan

Vietnam - Hanoi

Award Id: 00040722

Award Title: Support to Socio-Economic Development Monitoring

Year: 2007

Report Date: 13/7/2005

Project ID	Expected Outputs	Key Activities	Timeframe		Responsible Party	Planned Budget				
			Start	End		Fund	Donor	Budget Descr	Amount US\$	
00046203	Support to Socio-Economic Deve	establish national DUPG	8/7/05		VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	34,525.00
		establish provincial DPG	8/7/05		VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	100,000.00
<b>TOTAL</b>										<b>134,525.00</b>
<b>GRAND TOTAL</b>										<b>134,525.00</b>



## SECTION III – TOTAL WORK PLAN AND BUDGET

The Annual Work plan is produced for each year. When a project has multiple years of duration, Work Plans of each year with total budget sheet will accompany the project budget. Total Budget will use the same format, except that timeframe will be blank.

### Total Workplan and Budget

Sub Outputs	Key Activities	Resp. Partner	Fund		Total	Planned Budget				
			Donor			2005	2006	2007	2008	
1. Revised/Updated National Statistical Indicators for Socio-Economic Development Plan (SEDP) and MDG/VDG monitoring (2006-2010)	1.1. Revise/Update NSIS indicators for SEDP monitoring with refined definition, frequency, disaggregation of data collection (consultation/dissemination workshop, intl consultant support to revision, etc.)	GSO	UNDP/DFID		\$152,500	\$52,500	\$60,000	\$20,000	\$20,000	
	1.2. Develop ministry's (sectoral) indicators needed for monitoring the sectoral plan <sup>1</sup>	GSO/MP	UNDP/DFID		\$61,000	\$21,000	\$20,000	\$10,000	\$10,000	
	1.3. Develop indicators needed for monitoring provincial SEDP plan	GSO	UNDP		\$60,000		\$20,000	\$20,000	\$20,000	
<b>Sub total</b>					<b>\$273,500</b>	<b>\$73,500</b>	<b>\$100,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	
2. Revised/Updated National Statistical Action Plan (NSAP) and Capacity-Building Plan	2.1 Conduct Data User and Producer Needs assessment study (TA inputs, stakeholder workshop, etc.)	GSO	DFID		\$42,525	\$42,525				
	2.2 Revise National Statistical Action Plan (TA inputs, stakeholder workshop, etc.)	GSO	UNDP/DFID		\$37,450	\$9,450	\$15,000	\$8,000	\$5,000	

<sup>1</sup> These activities are being conducted, under the framework of the project, with the WB's TA support through a parallel mechanism



	2.3 Develop a Medium-Term Capacity Building Plan for the statistical system in VN (needs assessment study, workshops)	GSO	UNDP	\$49,500		\$49,500			
	<b>Sub Total</b>								
3. Data Improved, Harmonised and Rationalised	3.1. Establish the National Data Producer's Group (DPG) and agree upon a workplan	GSO	UNDP	\$129,475	\$51,975	\$64,500	\$8,000	\$5,000	\$5,000
	3.2. Develop data collection system to support to NSIS, with clearly defined national survey programme, quality control mechanism, data collection methodology, indicator rationalization/harmonization, division of data collection tasks	GSO	UNDP	\$200,000		\$100,000	\$50,000	\$50,000	
	3.3. Standardise data by the application of international standards, such as ISIC	GSO	UNDP	\$61,125			\$61,125		
	3.4. Establish the ministerial DPG and implement the initiatives (#3.2) carried out at national level for M&E of sectoral plan	GSO	UNDP	\$150,000		\$100,000	\$30,000	\$20,000	
	3.5. Conduct Data and Information Systems Review (DISR) in 6 ministries and develop action plans to address emerging issues	GSO	UNDP	\$81,000		\$81,000			
	3.6. Establish the provincial DPG and locally apply the initiatives (#3.2) carried out at national level	GSO	UNDP	\$142,750			\$100,000	\$42,750	
	3.7. Conduct DISR in 3 provinces and develop action plans to address emerging issues	GSO	UNDP	\$29,750			\$29,750		
	<b>Sub Total</b>			\$679,625	\$0	\$286,000	\$275,875	\$117,750	

4. Data Reporting, Communication, Use and Storage Mechanisms Developed and Improved	4.1. Establish and support to Statistical Management Information System (SMIS)	GSO		UNDP/DFID	\$431,500	\$31,500	\$240,000	\$80,000	\$80,000
	4.2. Establish and support national Data User/Producer Groups (DUPG) to operationalize	GSO/MPi		UNDP/DFID	\$168,000	\$31,500	\$57,500	\$39,500	\$39,500
	4.3. Support 6 Ministries to establish and operationalize ministerial DUPGs	GSO/MPi		UNDP	\$25,000		\$15,000	\$5,000	\$5,000
	4.4. Support 3 Provinces to establish and operationalise provincial DUPGs	GSO/MPi		UNDP	\$80,000		\$20,000	\$30,000	\$30,000
	4.5. Improve regular reporting and forecasting for SEDP/MDG/VDG monitoring with better access to quality data (training, workshops, SEDP monitoring forum, etc).	MPI		UNDP/DFID	\$311,500	\$63,000	\$130,000	\$73,500	\$45,000
<b>Sub Total</b>					<b>\$1,016,000</b>	<b>\$126,000</b>	<b>\$462,500</b>	<b>\$228,000</b>	<b>\$199,500</b>
Project Management	Project Personnel	GSO		UNDP/DFID	\$354,760	\$125,160	\$143,200	\$43,200	\$43,200
	Operation and maintenance of office equipment	GSO		UNDP/DFID	\$45,390	\$33,390	\$4,000	\$4,000	\$4,000
	Auditing	UNDP		UNDP/DFID	\$12,150	\$3,150	\$3,000	\$3,000	\$3,000
	Public Information	UNDP		UNDP/DFID	\$8,100	\$2,100	\$2,000	\$2,000	\$2,000
	Project Formulation	UNDP		DFID	\$42,000	\$42,000			\$2,000
Project Evaluation	UNDP		UNDP	\$4,000					
<b>Sub Total</b>					<b>\$466,400</b>	<b>\$205,800</b>	<b>\$154,200</b>	<b>\$52,200</b>	<b>\$54,200</b>
<b>Grand Total</b>					<b>\$2,565,000</b>	<b>\$457,275</b>	<b>\$1,067,200</b>	<b>\$614,075</b>	<b>\$426,450</b>

## Annual Work Plan 2005

Expected Output	Key Activities	Time frame				Resp. partner	Planned Budget				
		Q1	Q2	Q3	Q4		Fund	Donor	Budget Description	Amount	
1. Revised/Updated National Statistical Indicators for SEDP and MDG/VDG monitoring (2006-2010)	1.1.1 Convene Training Workshop with Stakeholders on Indicator Selection for SEDP/MDG monitoring			X		GSO	DFID	71200 International Consultants	\$7,500		
						GSO	DFID	71300 Local Consultants (2)	\$1,500		
						GSO	DFID	71600 Travel	\$1,500		
						GSO	DFID	74500 Miscellaneous Expenses	\$6,500		
						1.1.2 Preparation of first revised list of NSIS indicators	X	GSO	DFID	75100 Facilities and Administration	\$850
								GSO	DFID	71200 International Consultants	\$7,500
								GSO	DFID	71300 Local Consultants (2)	\$3,000
								GSO	DFID	75100 Facilities and Administration	\$525
								GSO	DFID	71200 International Consultants	\$3,500
						1.1.3 Preparation of second revised list of NSIS indicators	X	GSO	DFID	71300 Local Consultants(2)	\$1,500
								GSO	DFID	75100 Facilities and Administration	\$250
								GSO	DFID	71200 International Consultants	\$3,750
						1.1.4 Presentation of indicators in dissemination workshop	X	GSO	DFID	71300 Local Consultants	\$750
								GSO	DFID	71600 Travel	\$1,500
								GSO	DFID	74500 Miscellaneous Expenses	\$6,500
								GSO	DFID	75100 Facilities and Administration	\$625
						1.1.5 Completion of final changes to list	X	GSO	DFID	71200 International Consultants	\$3,500
GSO	DFID	71300 Local Consultants	\$1,500								
GSO	DFID	75100 Facilities and Administration	\$250								
1.2.1 Convene Training Workshop with Stakeholders on sectoral indicators for monitoring	X	GSO	DFID	71200 International Consultants	\$6,000						
		GSO	DFID	71300 Local Consultants (2)	\$2,000						
		GSO	DFID	74500 Miscellaneous Expenses	\$5,000						
		GSO	DFID	75100 Facilities and Administration	\$650						





